

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

PLEASE TAKE NOTICE, the Northwest Bergen County Utilities Authority does hereby notify the public that the Work Session and Regular Meeting scheduled for Tuesday, June 21, 2022 at 7:00 p.m. will be held at the Authority's offices located at 30 Wyckoff Avenue, Waldwick, New Jersey. The meeting will also be available for access and participation via Zoom by going to Zoom.us and entering the meeting ID of 880 0810 5722 and followed by the passcode 650899 at 7:00 P.M. Members of the public may also access the meeting by dialing in at 1-646-558-8656, and then following the prompts to input the meeting ID and passcode. Phone service provider rates may apply. Individuals calling into this number will be able to fully participate in the meeting, including providing public comment. Formal action will be taken. The agendas will be placed on the Authority website, nbcua.com, at least 48 hours prior to the meeting.

Alison Gordon, Secretary
Northwest Bergen County
Utilities Authority

June 17, 2022

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

AGENDA REGULAR MEETING June 21, 2022

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call
4. Chairman's Remarks
5. Approval of Minutes
 - a. Special Meeting – Public Hearing – May 17, 2022
 - b. Regular Meeting – May 17, 2022
 - c. TABLED - Regular Meeting – January 11, 2022
6. Public Comments (any subject)
7. Consideration for approval of list of Resolutions attached dated June 21, 2022
8. Report of Committees:
 - a. Finance Committee
 - b. Personnel Committee
 - c. Insurance Committee
 - d. Operating Committee
 - e. Strategic Plan Subcommittee
 - f. Buildings and Grounds Committee
 - g. Safety and Security Committee
9. Report of Treasurer
10. Report of General Counsel
11. Report of Consulting Engineer
12. Report of Executive Director
13. Report of Authority Engineer
14. Report of Superintendent
15. Old Business
16. New Business
17. Public Comments (on subjects 4 through 16)
18. Adjournment

June 17, 2022

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTIONS

June 21, 2022

CONSENT AGENDA

- 61-2022 Approval of Payment of Vouchers, Payroll, Tax Deposits and Pensions and Benefits
- 62-2022 Resolution of the Governing Body of the Northwest Bergen County Utilities Authority Authorizing Stipend and License Incentive Payments to Supervisory Employees
- 63-2022 Salary Adjustments for Non-Collective Bargaining Unit Employees for 2022
- 64-2022 New Hire – Joseph Weimmer as Operations and Maintenance Helper
- 65-2022 Authorization to Increase the Not-to- Exceed Cost of the Professional Services Agreement with T&M Associates for Engineering Services related to the Emergency Repair of the Authority’s Existing Interceptor located on Chapel Road in the Township of Mahwah
- 66-2022 Resolution Authorizing the Northwest Bergen County Utilities Authority to Approve a Sewer Connection Application with Masahiro M. Takeda for the 425 Colony Court, Wyckoff, New Jersey Sewer Connection
- 67-2022 Resolution of the Governing Body of the Northwest Bergen County Utilities Authority Authorizing Emergency Spending to Manage and Transport Solids Inventory due to Offline Incinerators for Scheduled and Emergency Maintenance
- 68-2022 Resolution Approving Change Order No. 1 for the Interior Alterations to the Service Building Contract
- 69-2022 Resolution Approving Change Order No. 2 for the Interior Alterations to the Service Building Contract
- 70-2022 Resolution Approving Change Order No. 3 for the Interior Alterations to the Service Building Contract
- 71-2022 Resolution to Approve the Recognition of the Observance of Juneteenth

June 17, 2022

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 61-2022

Date: June 21, 2022

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of May 2022 and Health Benefits and Dental Benefits transfers for June 2022; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED,

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated June 21, 2022 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account
Net Payroll: \$333,901.69

ACCOUNT: Tax Deposit Account
Total: \$143,613.27

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$117,670.27

ACCOUNT: Health Benefits Contribution Employee
Total: \$4,606.51

ACCOUNT: Dental Benefits
Total Transfer: \$4,033.20

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 61-2022

Date: June 21, 2022

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

ACCOUNT: PERS and Contributory Insurance

Total Transfer: \$33,472.34

ACCOUNT: Operating Account

Total: \$614,925.98

ACCOUNT: General Improvement Account

Total: \$102,255.75

SECRETARY

CHAIRMAN

RECORDED VOTE:

	Bonagura	Jordan	Kelahr	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 62-2022

Date: June 21, 2022

RESOLUTION OF THE GOVERNING BODY OF THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY AUTHORIZING STIPEND AND LICENSE INCENTIVE PAYMENTS TO SUPERVISORY EMPLOYEES

WHEREAS, the Authority encourages all employees to obtain licenses and pursue trades that benefit the Authority; and

WHEREAS, several supervisory employees possess licenses and/or have provided services in a skilled trade that confer benefits on the Authority; and

WHEREAS, the Authority's Superintendent has recommended license incentive and stipend payments for all of the supervisory employees that possess licenses and/or have provided services in a skilled trade that confer benefits on the Authority; and

NOW, THEREFORE, BE IT RESOLVED by the Authority's Board of Commissioners, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority is hereby authorized to pay Robert Genetelli a license incentive of \$6,000 for holding a S4/C4 license.
3. The Authority is hereby authorized to pay Nicholas Fabbriatore a license incentive of \$6,000 for holding a S4/C4 license & Backflow Preventer.
4. The Authority is hereby authorized to pay Andrew Agugliaro a stipend and license incentive of \$3,750 for his TV Camera Truck/PACP certification/Commercial Driver's License/Backflow Preventer/C1 License.
5. This Resolution shall be effective immediately.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 62-2022

Date: June 21, 2022

RESOLUTION OF THE GOVERNING BODY OF THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY AUTHORIZING STIPEND AND LICENSE INCENTIVE PAYMENTS TO SUPERVISORY EMPLOYEES

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on June 21, 2022.

CHAIRMAN

SECRETARY

Recorded Vote:

	Bonagura	Jordan	Kelahr	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 63-2022

Date: June 21, 2022

**SALARY ADJUSTMENTS FOR NON-COLLECTIVE BARGAINING UNIT
EMPLOYEES FOR 2022**

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) is a public body corporate and politic of the State of New Jersey incorporated pursuant to N.J.S.A.40:14B-1 et seq., and

WHEREAS, pursuant to N.J.S.A.40:14B-18, the Authority may appoint and employ managerial personnel, professional employees, secretaries and other personnel as it may determine are necessary for its efficient operations and may determine their duties and compensation; and

WHEREAS, the Executive Director submitted to the Personnel Committee salary recommendations for the non-collective bargaining unit employees; and

WHEREAS, the Personnel Committee has recommended that a salary increase be granted for 2022 to the non-collective bargaining unit employees, which salary and resulting salary levels are set forth in the 2022 Salary Schedule attached hereto as Exhibit A; and

WHEREAS, the Personnel Committee has further recommended that the aforesaid salary increases for the non-collective bargaining unit employees be retro-active to January 1, 2022.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. The salary increases set forth in Exhibit A attached hereto be and hereby are granted for the year 2022 to the non-collective bargaining unit employees
2. The said salary increases be retro-active to January 1, 2022.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 63-2022

Date: June 21, 2022

**SALARY ADJUSTMENTS FOR NON-COLLECTIVE BARGAINING UNIT
EMPLOYEES FOR 2022**

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on June 21, 2022.

SECRETARY

CHAIRMAN

Recorded Vote:

	Bonagura	Jordan	Kelahr	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

Northwest Bergen County Utilities Authority
2022 Budget Salaries

Employee Name	Job Title	12/31/2021 Salary, \$	Proposed Increase, \$	2022 Budget Salary, \$
Brewer, Samuel	Technical Advisor	\$86,176	\$2,154	\$ 88,330
Genetelli, Robert	Superintendent	\$157,722	\$5,520	\$ 163,242
Kacmar, Russell	Laboratory Supervisor	\$103,195	\$2,580	\$ 105,775
Carroll, John	Administrator of Security Operations	\$66,625	\$2,332	\$ 68,957
Gordon, Alison	Administrative Assistant	\$93,063	\$3,257	\$ 96,320
Sullivan, Maureen	Secretary	\$53,000	\$1,855	\$ 54,855
LiGregni, Noel	Secretary	\$57,678	\$2,019	\$ 59,697
Oratio, Melissa	Bookkeeper	\$64,170	\$2,567	\$ 66,737
TOTAL		\$ 681,629	\$ 22,284	\$ 703,913

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 64-2022

Date: June 21, 2022

NEW HIRE – JOSEPH WEIMMER AS OPERATIONS & MAINTENANCE HELPER

WHEREAS, there presently exists a need for an Operations and Maintenance Helper (O&M Helper); and

WHEREAS, it has been recommended by the Executive Director and Superintendent of the Northwest Bergen County Utilities Authority that Joseph Weimmer be employed as O&M Helper effective May 31, 2022 subject to a one hundred eighty (180) day probationary period at an hourly rate as set forth in the non-supervisory collective bargaining agreement; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority that Joseph Weimmer be employed as an O&M Helper effective May 31, 2022 subject to a one hundred eighty (180) day probationary period at an hourly rate as set forth in the non-supervisory collective bargaining agreement.

CHAIRMAN

SECRETARY

Recorded Vote:

	Bonagura	Jordan	Kelaher	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 65-2022

Date: June 21, 2022

AUTHORIZATION TO INCREASE THE NOT-TO-EXCEED COST OF THE PROFESSIONAL SERVICES AGREEMENT WITH T&M ASSOCIATES FOR ENGINEERING SERVICES RELATED TO THE EMERGENCY REPAIR OF THE AUTHORITY’S EXISTING INTERCEPTOR LOCATED ON CHAPEL ROAD IN THE TOWNSHIP OF MAHWAH

WHEREAS, by Resolution No. 76-2021 (the “Original Resolution”) dated September 21, 2021, the Authority retained T&M Associates (the “Engineering Firm”) to provide engineering services related to the emergency repair of the Authority’s existing interceptor located on Chapel Road in the Township of Mahwah, New Jersey (the “Project”) and the Authority and Engineering Firm entered into a professional services agreement (the “Agreement”); and

WHEREAS, the Original Resolution and Agreement provides for the Engineering Firm’s compensation to be capped at \$196,000 and in the event the Engineering Firm anticipates it will exceed that amount, to seek further authorization from the Authority at such time; and

WHEREAS, by Resolution 37-2022 dated February 15, 2022 the Authority increased the not to exceed cost for engineering services to \$261,000 due to various tasks including continued full-time inspection and final closeout documents for the project; and

WHEREAS, the Engineering Firm has requested an increase of \$30,000 due to various tasks including continued part-time inspection of milling, base course, and final paving as well as final closeout documents for the project; and

WHEREAS, the Authority’s Certifying Finance Officer has certified that funds are available for the increased cost of engineering services related to the Project.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Original Resolution and the Professional Services Agreement with T&M Associates be amended to increase the not to exceed amount to \$291,000 for engineering services related to the emergency repair of the Authority’s existing interceptor located on Chapel Road in the Township of Mahwah, New Jersey.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 65-2022

Date: June 21, 2022

AUTHORIZATION TO INCREASE THE NOT-TO-EXCEED COST OF THE PROFESSIONAL SERVICES AGREEMENT WITH T&M ASSOCIATES FOR ENGINEERING SERVICES RELATED TO THE EMERGENCY REPAIR OF THE AUTHORITY’S EXISTING INTERCEPTOR LOCATED ON CHAPEL ROAD IN THE TOWNSHIP OF MAHWAH

2. The Original Resolution and Agreement, unless expressly modified, shall remain in full force and effect.
3. Notice of this amendment shall be published in accordance with applicable law.
4. This Resolution shall take effect immediately.

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on June 21, 2022.

CHAIRMAN

SECRETARY

Recorded Vote:

	Bonagura	Jordan	Kelahr	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

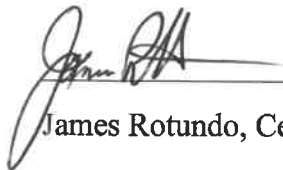
CONTRACT: Engineering Services related to the Emergency Repair of the Authority's Existing Interceptor located on Chapel Road in the Township of Mahwah

VENDOR: T&M Associates

AMOUNT: \$30,000 increase, new total budget: \$291,000

ACCOUNT NO.: 7000/6620

Date: June 21, 2022


James Rotundo, Certifying Finance Officer

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 66-2022

Date: June 21, 2022

**RESOLUTION AUTHORIZING THE NORTHWEST BERGEN COUNTY UTILITIES
AUTHORITY TO APPROVE A SEWER CONNECTION APPLICATION
WITH MASAHIRO M. TAKEDA FOR THE
425 COLONY COURT, WYCKOFF, NEW JERSEY SEWER CONNECTION**

WHEREAS, the Northwest Bergen County Utilities Authority (the “NBCUA”) has previously determined the need for and facilitated the construction of sanitary sewer lines within the Township of Wyckoff (the “Township”); and

WHEREAS, the NBCUA has previously resolved to construct sanitary sewer lines to assist in the collection and disposal of sanitary and other waste waters arising within the boundaries of the Township of Wyckoff; and

WHEREAS, the NBCUA has received a Sewer Connection Application from Masahiro M. Takeda regarding 425 Colony Court (a single family residence) who is desirous of collaborating with the Township of Wyckoff for the connection to an existing township of Wyckoff sanitary sewer manhole located in Colony Court and appurtenances to collect and dispose of sanitary and other wastewater arising within the boundaries of 425 Colony Court of the Township of Wyckoff and to be received and serviced by the NBCUA (“Project”); and

WHEREAS, the NBCUA Technical Advisor, Samuel N. Brewer submitted a memorandum on May 27, 2022, to the Executive Director and NBCUA’s General Counsel recommending the approval of the Sewer Connection Application by the Authority;

NOW THEREFORE BE IT RESOLVED, that the Superintendent is authorized to prepare any and all documentation in order to facilitate the sewer connection to service 425 Colony Court with the Township of Wyckoff and to report back to the NBCUA Commissioners on the status of same; and the NBCUA shall be responsible for ensuring the intended construction of sanitary sewer lines shall comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A 40A:11-1 et. seq., and all other provisions of the revised statutes of the State of New Jersey.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. The Authority hereby authorizes the approval of the Sewer Connection Application submitted by Masahiro M. Takeda, subject to the following Authority requirements;

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 66-2022

Date: June 21, 2022

**RESOLUTION AUTHORIZING THE NORTHWEST BERGEN COUNTY UTILITIES
AUTHORITY TO APPROVE A SEWER CONNECTION APPLICATION
WITH MASAHIRO M. TAKEDA FOR THE
425 COLONY COURT, WYCKOFF, NEW JERSEY SEWER CONNECTION**

2. Construction in conformance with all applicable requirements of the Township of Wyckoff, where applicable.
3. Inspection and approval of the installation of sewers, appurtenances by the Township of Wyckoff, where applicable.
4. Observation and approval by the Authority of infiltration/exfiltration testing, with the Authority to receive two (2) days advanced notice prior to the testing of all newly constructed sewers.
5. Reimbursement to the Authority by the applicant for all engineering expenses incurred by the Authority for inspection and final testing of the sewers and appurtenances.
6. Payment to the Authority by the applicant for all Authority application fees, legal fees, and other application, administrative, technical, and other review expenses relating to the project.
7. Any manhole constructed or modified by reason of this project must be fitted with sewer guards.
8. Water conserving plumbing fixtures shall be installed in the building serviced by this connection.
9. Notification of the Authority when sanitary sewer construction commences.
10. Submission to the Authority for its approval, NJDEP form WQM-005, "Certification for Approval by Local Agency," when the construction of this connection is completed.
11. The Chairman, or his designee, be and hereby is authorized to execute any such documents in connection the Sewer Connection Application.
12. The Northwest Bergen County Utilities Authority shall be responsible for ensuring that all the construction of sanitary sewer lines comply with all laws of the State of New Jersey

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 66-2022

Date: June 21, 2022

**RESOLUTION AUTHORIZING THE NORTHWEST BERGEN COUNTY UTILITIES
AUTHORITY TO APPROVE A SEWER CONNECTION APPLICATION
WITH MASAHIRO M. TAKEDA FOR THE
425 COLONY COURT, WYCKOFF, NEW JERSEY SEWER CONNECTION**

Local Public Contracts Law, N.J.S.A 40A:11-1 et. seq., and all other provisions of the revised statutes of the State of New Jersey.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on June 21, 2022.

MICHAEL KASPARIAN, CHAIRMAN

ALISON GORDON, SECRETARY

DATED: June 21, 2022

RECORDED VOTE:

	Bonagura	Jordan	Kelaheer	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 67-2022

Date: June 21, 2022

**RESOLUTION OF THE GOVERNING BODY OF THE
NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
AUTHORIZING EMERGENCY SPENDING TO MANAGE AND TRANSPORT SOLIDS
INVENTORY DUE TO OFFLINE INCINERATORS FOR SCHEDULED AND
EMERGENCY MAINTENANCE**

WHEREAS, on April 1, 2022, the Northwest Bergen County Utilities Authority ("Authority") shut down its IDI Incinerator due to hotspots on the exterior shell that threatened to compromise the integrity of the incinerator; and

WHEREAS, the Authority's NIRO Incinerator was offline for maintenance and not readily available; and

WHEREAS, the Authority's Superintendent has determined as a result of the offline incinerators that the Authority needs to manage solids inventory by means of transporting solids off-site for the purpose of maintaining operations; and

WHEREAS, the Authority's Superintendent has thus concluded that an emergency condition exists and recommended that transportation be secured to remove solids offsite to help maintain operations.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority is hereby authorized to immediately solicit quotes and award an emergency contract, pursuant to N.J.S.A. 40A:11-6 and N.J.A.C. 5:34-6.1, to manage solids inventory by means of transporting solids off-site.
3. The Authority's Superintendent and Executive Director determined in light of the emergency circumstance to utilize the services of Spectraserv, Inc. effective as of May 27, 2022, the date that the notice was sent to the purchasing agent.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 67-2022

Date: June 21, 2022

**RESOLUTION OF THE GOVERNING BODY OF THE
NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
AUTHORIZING EMERGENCY SPENDING TO MANAGE AND TRANSPORT SOLIDS
INVENTORY DUE TO OFFLINE INCINERATORS FOR SCHEDULED AND
EMERGENCY MAINTENANCE**

4. The Authority is directed to file an optional "Emergency Procurement Report" with the Director of the Division of Local Government Services within thirty (30) days of the award of the contract, and to comply with all other requirements set forth in N.J.S.A. 40A:11-6 and N.J.A.0 5;34-6.1.
5. This Resolution shall be effective immediately.

ADOPTED: June 21, 2022

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on June 21, 2022.

Michael Kasparian, Chairman

Alison Gordon, Secretary

Recorded Vote:

	Bonagura	Jordan	Kelaher	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 68-2022

DATE: June 21, 2022

AUTHORIZATION TO APPROVE CHANGE ORDER NO. 1 TO THE INTERIOR ALTERATIONS AT THE SERVICE BUILDING PROJECT

WHEREAS the Northwest Bergen County Utilities Authority (the “Authority”) entered into a Contract for the Interior Alterations at the Service Building (“the Project”) with Billy Contracting & Restoration, Inc. (“the Contractor”) on March 17, 2022 in the amount of \$874,000; and

WHEREAS, the following modifications have been made to the Project and are more particularly set forth in Change Order No. 1 attached hereto (“the Change Order”):

Additional Work:

- | | |
|---|-------------|
| 1. Asbestos Abatement in the Basement and Safety Storage Room | \$12,700.00 |
| 2. Labor & Material for Acoustical Ceiling In the Safety Equipment Storage Room | \$ 2,700.00 |
| 3. 10% O/P | \$ 1,540.00 |

WHEREAS, the change in cost of the project for the above listed modifications has a net total increase of \$16,940.00; and

WHEREAS, the Authority’s Consulting Architect, RSC Architects, has reviewed the Change Order and recommends that the Change Order be approved by the Authority; and

WHEREAS, the Authority’s Certifying Finance Officer has certified that funds are available for the increased cost of the project.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 68-2022

DATE: June 21, 2022

AUTHORIZATION TO APPROVE CHANGE ORDER NO. 1 TO THE INTERIOR ALTERATIONS AT THE SERVICE BUILDING PROJECT

1. Change Order No. 1 for the Interior Alterations at the Service Building in the amount of \$16,940.00 is hereby approved.
2. The new not-to-exceed cost of the Interior Alterations at the Service Building Project is \$890,940.00
3. Notice of this increase in cost shall be published in accordance with applicable law.

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority June 21, 2022.

SECRETARY

CHAIRMAN

Recorded Vote:

	Bonagura	Jordan	Kelaher	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

CONTRACT: Interior Alterations to the Service Building

VENDOR: Billy Contracting

AMOUNT: \$16,940 increase, new total budget: \$890,940

ACCOUNT NO.: 7000/6620

Date: June 21, 2022



James Rotundo, Certifying Finance Officer



BILLY CONTRACTING & RESTORATION INC

67 Danforth Ave. Paterson, NJ 07501

Ph. 973-396-2579

Fax: 973-396-2580

Date: June 3, 2022

To: Northwest Bergen County Utility Authority
30 Wyckoff Ave.
Waldwick, NJ 07463

Re: Interior Alterations at the Service Building
30 Wyckoff Ave.
Waldwick, NJ 07463

Change Order Request #1

Scope:

Asbestos abatement in the basement and safety equipment storage room (see attached detailed proposal from my asbestos abatement subcontractor). Provide and install new acoustical ceiling in Safety Equipment Storage Room (approx. 200 sf).

- | | |
|--|-------------|
| • Asbestos Abatement (see attached proposal) | \$12,700.00 |
| • Labor & Material for Acoustical Ceiling | \$2,700.00 |
| • 10% O/P (Billy Contracting) | \$1,540.00 |

Total for COR #1

\$16,940.00

Billy Contracting & Restoration Inc.



Please authorize this work to be completed by signing in the space provided and faxing this proposal back to our office @ (201) 559 8959

06.02.2022

To: Billy Contracting & Restoration Inc.
 67 Danforth Ave.
 Paterson, NJ 07501
 Attn: Billy Runtevski

**Re: Asbestos Abatement @ Northwest Bergen County Utilities Authority
 30 Wyckoff Avenue, P.O. Box 255, Waldwick, NJ 07463**

Dear Client:

Spes Contracting LLC is pleased to submit this proposal for the work at the above referenced project.

Our enclosed proposal includes all supervision, labor, materials, equipment, tools, supplies, OSHA air monitoring, disposal services & insurance required for the proper execution of the asbestos abatement for this project. The pricing quoted herein is valid for 30 days and reflects project to be performed normal shift period of starting and completion.

SCOPE OF WORK: During our site visit/walkthrough it was discovered and discussed that in order to continue with your scope there is an additional work (Asbestos Removal) to be done. In cooperation with plumbing contractor our team detected multiple Mudded - fittings & elbows on three locations located in basement area, two locations in Hallway Area and one in Safety Equipment Storage Area. In Safety Equipment Storage Area there is existing dropped ceiling system, where we found loose pieces of damaged elbow insulation above. To properly execute asbestos removal and cleaning, existing ceiling system needs to be removed and properly cleaned. The quantity of total ACM elbows and fitting that needs to be removed is less than 10 linear feet and doesn't fall under Subchapter-8 Act. However, this project needs to be regulated and notified to DOL & DOH, the procedure we recommend is "Glove Bag" removal under "Mini Enclosure" and negative air pressure. Final air clearance is GC/Owner responsibility.

WORK PROCEDURES: Glove Bag Procedure under Mini Enclosure		
Locations	Material	Quantity
Basement Hallway – Two Locations Basement - Safety Equipment Storage Room	Mudded - fittings & elbows	Total 9 LF
Safety Equipment Storage Room - Basement	Acoustic Ceiling System	Approx. 200 SF

Lump SUM ***\$12,700.00**



Conditions:

- Payment Terms: Spes Contracting requires NET 30 payment schedule.
- Price based on prevailing/non-union wages.
- Price based on non - subchapter 8 compliance.
- Price does not include permit.
- Owner/GC to provide water & electric on site.
- Owner/GC to remove all movable items from work areas prior to Spes Contracting arrival on site.
- Owner/GC responsible for lock out, tag out, shut down, safe-off, cap, drain, etc. all utilities in the work area.
- Owner to provide designated area within proximity to the work area for staging waste container.
- Air monitoring and final air clearance testing to be the responsibilities of 3rd party.
- No pedestrian traffic will be permitted to enter work area for the duration of the project.
- Spes Contracting will remove tape and glue residue at the conclusion of this project, however touch ups and/or repairs may be required and will be the responsibility of others.
- Replacement of any abated items is not included in this proposal.
- Spes Contracting cannot be held responsible for damage due to the weather, water intrusion, etc.

The attached proposal is based on one mobilization per building. If the owner chooses to award the project in separate phases, at various times, additional costs will be incurred for mobilization and demobilization.

Again, thank you for the opportunity to submit our quotation and proposal. Should you have any questions or require any additional information, please do not hesitate to contact me.

Sincerely yours,

Branislav Pavlov

Sales and Estimating

NJ DOL Asbestos Contractor License #01383
NJ Public Works Contractor License # 723025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 69-2022

DATE: June 21, 2022

AUTHORIZATION TO APPROVE CHANGE ORDER NO. 2 TO THE INTERIOR ALTERATIONS AT THE SERVICE BUILDING PROJECT

WHEREAS the Northwest Bergen County Utilities Authority (the “Authority”) entered into a Contract for the Interior Alterations at the Service Building (“the Project”) with Billy Contracting & Restoration, Inc. (“the Contractor”) on March 17, 2022 in the amount of \$874,000; and

WHEREAS, the Authority approved Change Order No. 1 by Resolution No. 68-2022, increasing the contract not-to-exceed cost to \$890,940; and

WHEREAS, the following modifications have been made to the Project and are more particularly set forth in Change Order No. 2 attached hereto (“the Change Order”):

Additional Work:

1. Asbestos Abatement in 1st Floor Bathroom \$7,530.00
2. 10% O/P \$ 753.00

WHEREAS, the change in cost of the project for the above listed modifications has a net total increase of \$8,283.00; and

WHEREAS, the Authority’s Consulting Architect, RSC Architects, has reviewed the Change Order and recommends that the Change Order be approved by the Authority; and

WHEREAS, the Authority’s Certifying Finance Officer has certified that funds are available for the increased cost of the project.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 69-2022

DATE: June 21, 2022

AUTHORIZATION TO APPROVE CHANGE ORDER NO. 2 TO THE INTERIOR ALTERATIONS AT THE SERVICE BUILDING PROJECT

1. Change Order No. 2 for the Interior Alterations at the Service Building in the amount of \$8,283.00 is hereby approved.
2. The new not-to-exceed cost of the Interior Alterations at the Service Building Project is \$899,223.00
3. Notice of this increase in cost shall be published in accordance with applicable law.

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority June 21, 2022.

SECRETARY

CHAIRMAN

Recorded Vote:

	Bonagura	Jordan	Kelaher	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

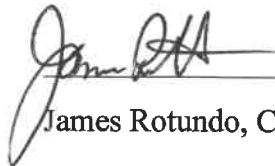
CONTRACT: Interior Alterations to the Service Building

VENDOR: Billy Contracting

AMOUNT: \$8,283 increase, new total budget: \$899,223

ACCOUNT NO.: 7000/6620

Date: June 21, 2022



James Rotundo, Certifying Finance Officer



**BILLY CONTRACTING
& RESTORATION INC**

67 Danforth Ave. Paterson, NJ 07501

Ph. 973-396-2579
Fax: 973-396-2580

Date: June 3, 2022

To: Northwest Bergen County Utility Authority
30 Wyckoff Ave.
Waldwick, NJ 07463

Re: Interior Alterations at the Service Building
30 Wyckoff Ave.
Waldwick, NJ 07463

Change Order Request #2

Scope:

Asbestos abatement in the 1st floor bathroom (see attached detailed proposal from my asbestos abatement subcontractor).

- | | |
|--|------------|
| • Asbestos Abatement (see attached proposal) | \$7,530.00 |
| • 10% O/P (Billy Contracting) | \$753.00 |

Total for COR #2 **\$8,283.00**

Billy Contracting & Restoration Inc.




Please authorize this work to be completed by signing in the space provided and faxing this proposal back to our office @ (201) 559 8959

06.03.2022

To: Billy Contracting & Restoration Inc.
 67 Danforth Ave.
 Paterson, NJ 07501
 Attn: Billy Runtevski

Re: Asbestos Abatement @ Northwest Bergen County Utilities Authority
 30 Wyckoff Avenue, P.O. Box 255, Waldwick, NJ 07463

Dear Client:

Spes Contracting LLC is pleased to submit this proposal for the work at the above referenced project.

Our enclosed proposal includes all supervision, labor, materials, equipment, tools, supplies, OSHA air monitoring, disposal services & insurance required for the proper execution of the asbestos abatement for this project. The pricing quoted herein is valid for 30 days and reflects project to be performed normal shift period of starting and completion.

SCOPE OF WORK: Spes Contracting will perform O&M Asbestos Abatement via Wrap & Cut procedure, under Mini Enclosure -Tent, and Negative Air Pressure.

WORK PROCEDURES: Wrap & Cut under Mini Enclosure and Negative Air Pressure		
Locations	Material	Quantity
1 st Floor - Bathroom	Mudded - fittings & elbows	13 in Number

Lump SUM ***\$7530.00**



Conditions:

- Payment Terms: Spes Contracting requires NET 30 payment schedule.
- Price based on prevailing/non-union wages.
- Price based on non - subchapter 8 compliance.
- Price does not include permit.
- Owner/GC to provide water & electric on site.
- Owner/GC to remove all movable items from work areas prior to Spes Contracting arrival on site.
- Owner/GC responsible for lock out, tag out, shut down, safe-off, cap, drain, etc. all utilities in the work area.
- Owner to provide designated area within proximity to the work area for staging waste container.
- Air monitoring and final air clearance testing to be the responsibilities of 3rd party.
- No pedestrian traffic will be permitted to enter work area for the duration of the project.
- Spes Contracting will remove tape and glue residue at the conclusion of this project, however touch ups and/or repairs may be required and will be the responsibility of others.
- Replacement of any abated items is not included in this proposal.
- Spes Contracting cannot be held responsible for damage due to the weather, water intrusion, etc.

The attached proposal is based on one mobilization per building. If the owner chooses to award the project in separate phases, at various times, additional costs will be incurred for mobilization and demobilization.

Again, thank you for the opportunity to submit our quotation and proposal. Should you have any questions or require any additional information, please do not hesitate to contact me.

Sincerely yours,

Branislav Pavlov

Sales and Estimating

NJ DOL Asbestos Contractor License #01383
NJ Public Works Contractor License # 723025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 70-2022

DATE: June 21, 2022

AUTHORIZATION TO APPROVE CHANGE ORDER NO. 3 TO THE INTERIOR ALTERATIONS AT THE SERVICE BUILDING PROJECT

WHEREAS the Northwest Bergen County Utilities Authority (the “Authority”) entered into a Contract for the Interior Alterations at the Service Building (“the Project”) with Billy Contracting & Restoration, Inc. (“the Contractor”) on March 17, 2022 in the amount of \$874,000; and

WHEREAS, the Authority approved Change Order No. 1 by Resolution No. 68-2022 and Change Order No. 2 by Resolution 69-2022, increasing the contract not-to-exceed cost to \$899,223; and

WHEREAS, the following modifications have been made to the Project and are more particularly set forth in Change Order No. 3 attached hereto (“the Change Order”):

Additional Work:

- | | |
|---|------------|
| 1. Labor & Material to install two 2” Water Line Isolation Valves | \$3,306.00 |
| 2. 10% O/P | \$ 331.00 |

WHEREAS, the change in cost of the project for the above listed modifications has a net total increase of \$3,637.00; and

WHEREAS, the Authority’s Consulting Architect, RSC Architects, has reviewed the Change Order and recommends that the Change Order be approved by the Authority; and

WHEREAS, the Authority’s Certifying Finance Officer has certified that funds are available for the increased cost of the project.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 70-2022

DATE: June 21, 2022

AUTHORIZATION TO APPROVE CHANGE ORDER NO. 3 TO THE INTERIOR ALTERATIONS AT THE SERVICE BUILDING PROJECT

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. Change Order No. 3 for the Interior Alterations at the Service Building in the amount of \$3,637.00 is hereby approved.
2. The new not-to-exceed cost of the Interior Alterations at the Service Building Project is \$902,860.00
3. Notice of this increase in cost shall be published in accordance with applicable law.

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority June 21, 2022.

SECRETARY

CHAIRMAN

Recorded Vote:

	Bonagura	Jordan	Kelahr	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

CONTRACT: Interior Alterations to the Service Building

VENDOR: Billy Contracting

AMOUNT: \$3,637 increase, new total budget: \$902,860

ACCOUNT NO.: 7000/6620

Date: June 21, 2022


James Rotundo, Certifying Finance Officer



**BILLY CONTRACTING
& RESTORATION INC**

67 Danforth Ave. Paterson, NJ 07501

Ph. 973-396-2579
Fax: 973-396-2580

Date: June 6, 2022

To: Northwest Bergen County Utility Authority
30 Wyckoff Ave.
Waldwick, NJ 07463

Re: Interior Alterations at the Service Building
30 Wyckoff Ave.
Waldwick, NJ 07463

Change Order Request #3

Scope:

Labor and material to install two 2" water line isolation valves.

- | | |
|------------------------------------|------------|
| • Plumbing (see attached proposal) | \$3,306.00 |
| • 10% O/P (Billy Contracting) | \$331.00 |

Total for COR #3 \$3,637.00

Billy Contracting & Restoration Inc.

Pattman Plumbing, Heating and Air Conditioning, Inc.

80 Greenwood Avenue, Midland Park NJ 07432 201-444-6867 fax 201-444-6443

Change Order Request

To: Billy Contracting

Project: NWBCSA Change Order #01 isolation valves

We hereby submit specifications and estimates for:

Labor and materials to install two 2" water line isolation valves. No asbestos removal is included.

Labor (16 man hours @\$145/hour/man)..... \$ 2,320.00

Material costs..... \$ 685.00

Overhead and profit (10%)..... \$ 305.00

Total of Change Order \$ 3,305.50

Work specified above shall be completed for the sum of:

Three Thousand Three Hundred Five and 50/100

Dollars (\$ 3,305.50)

Payment to be made as follows:

Added to AIA monthly submission

Authorized signature *John Pattman*

Date June 6, 2022

Acceptance of proposal- The above pricing, specifications and conditions are satisfactory and are hereby accepted. You are authorized to perform the work as specified. Payment will be made as outlined above. A service charge of 1-1/2% per month, 18% APR will be added to all balances 30 days past due. I understand that I am also liable for all legal and collection expenses.

Signature _____ Date _____

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 71-2022

Date: June 21, 2022

**RESOLUTION TO APPROVE THE RECOGNITION OF
THE OBSERVANCE OF JUNETEENTH**

WHEREAS, the Northwest Bergen County Utilities Authority (the "Authority") is a public body corporate and politic of the State of New Jersey incorporated pursuant to N.J.S.A. 40:14B-1 et seq., and

WHEREAS, Juneteenth, or Juneteenth Independence Day, is the oldest known celebration of the abolition of slavery in the United States and the oldest African-American holiday observance; and

WHEREAS, news of the end of slavery did not reach the frontier areas of the United States, in particular the State of Texas and the other Southwestern States, until months after the conclusion of the Civil War, more than 2 ½ years after President Abraham Lincoln issued the Emancipation Proclamation on January 1, 1863 declaring that "all persons held as slaves within the any State or designated part of the State, the people whereof shall then be in rebellion against the United States, shall be then, thenceforward, and forever free" and

WHEREAS, Juneteenth commemorates June 19, 1865, the day Union soldiers landed in Galveston, Texas, with news that the Civil War had ended and the enslaved were free, creating cause for jubilant celebration that evolved into a general celebration of freedom; and

WHEREAS, Juneteenth celebrations have been held to honor African-American freedom while encouraging self-development and respect for all cultures; and

WHEREAS, the faith and strength demonstrated by former slaves and the descendants of former slaves remain an example for all people of the United States, regardless of background, religion or race; and

WHEREAS, in September 2020, New Jersey Governor Philip D. Murphy signed legislation designating the third Friday in the month of June as a State and public holiday known as "Juneteenth Day"; and

WHEREAS, Juneteenth Day is an important opportunity to honor the principles of the Declaration of Independence and celebrate the achievements and contributions African Americans have made and continue to make.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Northwest Bergen County Utilities Authority as follows:

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 71-2022

Date: June 21, 2022

**RESOLUTION TO APPROVE THE RECOGNITION OF
THE OBSERVANCE OF JUNETEENTH**

1. The Northwest Bergen County Utilities Authority, in recognition of the significance of Juneteenth and the observance of the end of slavery as part of the history and heritage of the United States of America, does hereby, consistent with the State of New Jersey, recognize the third Friday in the month of June as “Juneteenth Day”.

2. A copy of this Resolution shall be placed on file and made available for public inspection in the office of the Executive Director.

3. The formal action(s) of the Commissioners of Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Northwest Bergen County Utilities Authority at its meeting of June 21, 2022.

Michael Kasparian, Chairman

Alison Gordon, Secretary

Dated: June 21, 2022

RECORDED VOTE:

	Bonagura	Jordan	Kelaheer	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							